SharePoint & Project Management for Sustainable Life Science Buildings

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OBJECTIVES

Unite
• Unite Global Teams With Virtual Collaboration

Understand
• Understand Risks Associated With Disjointed Project Management Tools

Create and Maintain
• Create and Maintain Sustainable Documentation Practices

Assess
• Assess Project and Portfolio Health With Dashboards
CHALLENGES OF NETZERO BUILDINGS

Complex Content

Heavy Documentation

Searching Archives

Time Wasted
OWNER’S PERSPECTIVE- Differentiators
OWNER’S PERSPECTIVE – Evaluating Applications
WHAT IS NEEDED?

Easy to Find

Easy to Navigate

Easy to Adopt/Learn
WHY SHAREPOINT?

- CLOUD-BASED
- OUT-OF-THE-BOX CAPABLE
- ADAPTABLE
- MS OFFICE COMPATIBLE
- PERMISSIONS
- VERSIONING
- ALERTS
- LARGE TEAMS
COLLABORATION
CASE STUDY

LB2
INITIAL LAUNCH AND TRAINING

- START UP TRAINING
- ONGOING TRAINING
- ADDING TEAM MEMBERS
- QUALITY CONTROL
- REMOVING PERMISSIONS
INITIAL CHALLENGES

MAC USERS

NON-OFFICE 365 OFFICES

MULTIPLE MICROSOFT ACCOUNTS

MASKED EMAILS

PROJECT BID STAGE & SET UP
VISIT THE LB2 SHAREPOINT SITE
Plan Issuances
RFIs
Submittals
Document Protection
ACTION ITEMS

Email Notifications

Multiple Views
  Active
  My Issues
  By Status
  By Assigned To
  By Due Dates
ACTION ITEM EMAIL NOTIFICATIONS

56  
Use term “Corridor” on plans versus names of adjacent room(s)

...  
Completed 9/23/2019 9/27/2019

57  
Share final 60% version of floorplans w/AE

...  
In Progress 10/1/2019 10/11/2019  
Pat Larrabee

58  
Salvage as much duct work as possible during construction

...  
Not Started 11/4/2019 2/14/2020  
Eric Clegg  
Patt Goetz

Focused  Other  By Flag: Start Date  

LB2  
Action Items - Send Invite to Mik...  5:17 PM

Send Invite to Mike

Dawn Griffin  10/10/2019 5:16 PM

Action Item: Send Invite to Mike
## MANAGING RISKS

### All Risks & Issues

<table>
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<tr>
<th>ID</th>
<th>Content Type</th>
<th>Title</th>
<th>Risk/Issue Type</th>
<th>Risk/Issue Area</th>
<th>Risk/Issue Impact</th>
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<td>Elevator delay</td>
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<td>Stormwater path conflicts with pepco infrastructure in public sp...</td>
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<td>Connections on P&amp;IDs do not match skid - P&amp;IDs need updat...</td>
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SITE ACTIVITY AND USAGE

70+ USERS
interacting on the site

2,200+
DOCUMENTS

15,400+ EVENTS
updates, deletions, searches, etc.
DOGBERT CONSULTS

YOU NEED A DASH-BOARD APPLICATION TO TRACK YOUR KEY METRICS.

THAT WAY YOU'LL HAVE MORE DATA TO IGNORE WHEN YOU MAKE YOUR DECISIONS BASED ON COMPANY POLITICS.

WILL THE DATA BE ACCURATE?

OKAY, LET'S PRETEND THAT MATTERS.
DASHBOARDS - LIMITLESS POSSIBILITIES
QUESTIONS?

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